



Consejo de Armonización de Normas Electrotécnicas de las Naciones de las Américas
Council for Harmonization of Electrotechnical Standards of the Nations of the Americas

March 2, 2021

COUNCIL MEETING MINUTES

MEETING: CANENA Council

PLACE OF MEETING: Microsoft Teams On-Line Meeting

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Conference ID: 623 262 161#

DATE: Thursday, 25 February 2021

TIME: 3:30 PM – 5:00 PM

PRESIDING OFFICER: Julian Yarza

VOTING MEMBERS PRESENT:

Aguilar, EstephaniaANCE
Benjamin, Guy.....ABB Installation Products Ltd.—VP Canada
Beristain, Rodrigo.....ANCE
Camacho, Maria de Jesús.....ANCE
Chopra, Gurvinder.....EFC—Controller Representative
Davis, Valara.....UL—SDO Representative & Audit Committee Chair
Desilets, PierreLeviton Mfg. of Canada—Treasurer
Dumani, Emircan (Matt)Hubbell Incorporate
Estano, RickAvery Dennison
Gagachev, VladimirEaton Industries (Canada)
Guevara, Luis Alfredo.....ANCE
Harmon, TerryABB Installation Products, Inc.
Harris, DonaldNorthern Cables—Member-at-Large Canada
Hernandez, Luis IvanANCE—SDO Representative & Registrar
Herron, LeeBurndy
Humphries, MarkCSA Group—Chair, Operations
Iafano, MariaUnderwriters Laboratory
Johnson, Mark.....ABB Installation Products
Kellis, MikeEaton

Kendall, DavidABB Inc.
 Linder, DaveHubbell Incorporated
 Lippert, KevinEaton
 Lopez, Jonathan.....Underwriters Laboratories
 Marquez, EdwinSouthwire Company
 Mercier, Dave.....Underwriters Laboratories
 Monner, IrisCSA Group
 Nava, RafaelMabe México—Ambassador-at-Large
 Oaxaca, AndresANCE
 Osborne, Robert.....UL LLC
 Pineda, Ricardo.....Schneider Electric Mexico
 Porter, KevinEncore Wire
 Ricárdez Barberá, JesúsNacional de Conductores—Member-at-Large México
 Rodríguez, JulioCANAME
 Rood, SteveLegrand, North America
 Rosales, JuanMabe México—VP México
 Silecky, LewMersen Canada
 Steinman, GregABB Installation Products, Inc.—VP USA
 Ulemek, SvetlanaALERT INNOVATION—Member-at-Large USA
 Vargas, Leon (Max).....Schneider Electric
 VAZQUEZ, Bernardo.....ANCE
 Violante, PamelaCANAME
 Watson, David.....Southwire Company
 Wurms, Scott.....Hubbell Incorporated
 Yáñez, María LuisaANCE
 Yarza, JulianHubbell de México—Council President

GUEST:

Dominguez, GusNEMA
 Eguino, Kory.....COPANT
 Guati, Alfonso.....SE, DGN
 Hancher, ReneeUS COMMERCE
 Heredia, FernandaNEMA
 Lopez, Jaime Jasso.....FIDE
 Rivera, Juan Carlos.....SE, DGN
 Solis, Joel.....NEMA—Secretary General
 Vazquez Silva, Maria Guadalupe .RC-MX SI QM
 Whitelaw, JeffMEUS

1.0 APPROVAL OF AGENDA

The Council has been requested to meet today in response to an invitation by the President which was approved by the Executive Committee to cover the items listed in this agenda.

Note: At Council meetings, each member in good standing shall be permitted to designate, in writing, another member in good standing to represent them for this purpose. The representative shall hold a formal written proxy. Please send your proxy, if any, to the CANENA Secretariat at joel.solis@nema.org.

Discussion: President Julian Yarza opened the meeting at approximately 3:30 PM, ET, thanking members in attendance. He then introduced DGN General Director Mr. Alfonso Guati Rojo Sánchez and DGN Director of International Standards, Juan Carlos Rivera, expressing his appreciation to them for providing Council members a timely overview of Mexico's Quality Infrastructure Law.

The agenda was revised to include a discussion of the nomination of Mexico's Member-at-Large for 2021-2023, see agenda item 3.2.

2.0 MEXICO'S REGULATORY UPDATE

The Director General of the General Bureau of Technical Regulations and Standards (DGN) of the Mexican Ministry of Economy (SE), Mr. Alfonso Guati Rojo Sánchez, will provide an overview of Mexico's Quality Infrastructure Law.

The Director General chairs Mexico's National Advisory Committee for Technical Regulation of the SE and serves as the president of the Mexican National Committees to ISO, IEC and CODEX. Furthermore, he is the Executive Secretary of the National Commission for Quality Infrastructure and its Technical Council...both are essential elements of the Mexican Quality Infrastructure System.

During the presentation, members are asked to submit questions they have for Director General Guati using Teams "Chat" feature.

ACTION: For information and discussion.

Discussion: DGN General Director Mr. Alfonso Guati Rojo Sánchez provided opening remarks before turning to DGN Director of International Standards, Juan Carlos Rivera, to provide an overview of the Quality Infrastructure Law enacted on July 1, 2020 and respond to member questions. The law establishes Mexico's industrial policy, specifically accreditation, standardization, technical regulations, conformity assessment and metrology. The goal of the law is to ensure quality in the production of goods and services, promote Mexico's interest, and economic development. He then proceeded to provide an overview of the 165 articles comprising the law. He concluded by stating that the DGN is in the process of examining the law to work out its details and

enforcement in regulation which he expects will be published in March for public comment, with an effective date of August 2021.

Regarding international participation, he noted that Mexico's National Committee (CEM) is a full member of IEC, with representation on the IEC Council and Conformity Assessment Board (CAB). Mexico is engaged in 93 technical committees and has adopted about 500 IEC standards. Areas of interest include electrical cables, household appliances, fiber optic, electronics, and lighting.

3.0 MATTERS OF STRATEGIC IMPORTANCE

3.1 Voting Members Status of the Executive Committee for 2021-2023

3.2 The Council shall elect the President, the Treasurer, and the country Members-At-Large (See 4.1). The term of office shall span two successive Ordinary Council meetings. They may be re-elected for not more than two successive terms. Newly elected officers shall take office on the first day of the month following the Council meeting at which they were elected.

CANENA Officer changes for the 2021-2023 term of office are as follows, with approval to be decided by a majority of members voting:

President: MEXICO Vice President Julian Yarza was nominated as CANENA President on December 5, 2016 and will complete his second and final term on February 28, 2021. CANADA has nominated its Vice President, Guy Benjamin, for consideration as President beginning on March 1, 2021 by the CANENA Council. Mr. Guy Benjamin was unanimously endorsed by the Executive Committee.

Treasurer: CANADA Treasurer Pierre Desilets was nominated on March 1, 2019 and will complete his first term on February 28, 2021. The Treasurer may be re-elected for not more than two successive terms. Mr. Pierre Desilets was unanimously endorsed by the Executive Committee.

CANADA Member-at-Large: Member-at-Large Mr. Don Harris will complete his second and final term on February 28, 2021. CANADA nominates Sandu Cusmariu (Viscor Leviton) to serve as Member-at-Large beginning on March 1, 2021. Mr. Sandu Cusmariu was unanimously endorsed by the Executive Committee.

Secretariat & Secretary General: The Executive Committee shall designate the organization to serve as Secretariat and designate the Secretary-General to provide the necessary administrative support to, subject to approval by the Council. The Secretariat and Secretary General shall be assigned for a period congruent with that of the elected officers and may be reassigned to the same organization for successive terms. The National Electrical Manufacturers Association (NEMA) is committed to supporting CANENA, financially and with in-kind support, requests to continue serving and Secretariat and to reappoint Mr. Joel Solis as Secretary-General.

A motion was made by Mr. Greg Steinman, seconded by Messrs. Kevin Lipper and Jesus Martin Ricardez Barbera, and

VOTED: To approve Mr. Guy Benjamin as CANENA President; Mr. Pierre Desilets to serve a second and final term as CANENA Treasurer; Mr. Sandu Cusmariu as CANADA Member-at-Large; and to appoint NEMA as Secretariat and to reappoint Mr. Joel Solis as Secretary-General for the term March 1, 2021, spanning two successive Ordinary Council meetings.

3.2 Mexico Member-at-Large for 2021-2023

Mr. Jesus Martin Ricardez Barbera will complete two successive terms on February 28, 2021 and may not stand for another term. Mexico has nominated for Mr. Juan Manuel Maximo (Gerente Tecnico, Conductores Monterrey) to serve as its next Member-at-Large.

Discussion: The Secretary-General reported that the nomination for Mexico Member-at-Large was not circulated with the agenda materials and could not be approved during this meeting because not all COUNCIL Members would have been afforded the opportunity to act on the nomination. Noting the universal support for Mr. Juan Manuel Maximo, it was agreed to issue COUNCIL members a two-week letter ballot to consider the nomination.

ACTION: For the Secretary to issue a two-week letter ballot to approve Mr. Juan Manuel Maximo as Mexico's Member-at-Large.

Note: Letter ballot issued on 26 February 2021.

3.3 COUNTRY Vice Presidents

According to CANENA ByLaws, clause 3.2, "[t]he Council shall acknowledge the appointments for country Vice-President (See 4.1)".

CANADA Vice President: Canada appoints Mr. Don Harris to the position of CANADA Vice President starting on March 1, 2021, replacing Mr. Guy Benjamin.

MEXICO Vice President: Mexico appoints Mr. Jesus Martin Ricardez Barbera to the position of Mexico Vice President starting on March 1, 2021, replacing Mr. Juan M. Rosales.

ACTION: For the Council to acknowledge the appointment for CANENA and Mexico Vice President.

Discussion: The General-Secretary informed Council Members of the appointments of CANADA Vice President Mr. Don Harris and MEXICO Vice President Mr. Jesus Martin Ricardez Barbera.

4.0 TREASURER'S & AUDIT COMMITTEE REPORT

(P. Desilets/V. Davis)

The Treasurer will report for the previous year and the budget for the current year and the Audit Committee Chair will report on actions taken since the last meeting.

VOTE: To approve the previous year, the budget for the current year and confirm actions of the Audit taken since the last meeting.

Discussion: Treasurer Pierre Desilets reported on the 2020 End of Year Financials and presented the 2021 Budget, see attached report. Audit Committee Chair Valara Davis reported that the Audit Committee met to review the Treasurer's report and for the Treasurer to answer any questions. The committee, satisfied with the Treasurer's responses, found the report acceptable. A motion was made by Guy Benjamin, seconded by Julian Yarza, and

VOTED: To approve the 2020 End of Year Financials and 2021 Budget.

5.0 REPORT ON ACTIVITIES OF THE ORGANIZATION SINCE THE LAST MEETING

5.1 REGISTRAR'S REPORT

(L.I. Hernandez)

ANCE, having been appointed to serve as CANENA Registrar, is delegated the responsibility to Mr. Luis Ivan Hernandez. The Registrar then proceeded to report on 2021 membership renewals and provided a list of CANENA members in good standing.

ACTION: For information.



2021-02-25 CANENA REGISTRAR REPORT.A-MEMBERSHIP-REG 2021-02-05-CANEN

5.2 SECRETARY REPORT

(J. Solis)

The Secretary General Joel Solis provided a report on the actions of the Executive Committee since the last meeting. Regarding the use of social media, while there was no consensus to accept a proposal presented by NEMA Communications; however, there was acknowledgement that the demographics of future CANENA members will be more reliant on social media as a source of information. As a result, CANENA's Marketing and Communication Committee has been tasked to rework the proposal to minimize cost by less frequent postings to LinkedIn, going from weekly to monthly.

ACTION: For information.



2021 Secretary Report.pdf

(R. Nava)

6.0 **AMBASSADOR REPORT**

Ambassador-at-Large Mr. Rafael Nava was not able to present his report to Council Members because of time and asks that it be attached to the meeting minutes.



2020 Ambassador Report.pdf

7.0 **VICE PRESIDENTS REPORT**

CANADA and US Vice Presidents were not able to present their reports to Council Members because of time and asks that the be attached to the meeting minutes.



2021 CANENA Canada VP.pdf



2021 US VP Report CANENA .pdf

8.0 **FUTURE MEETING**

The next CANENA Annual General Meeting (AGM) is tentatively scheduled for February 23-24, 2022 at a suitable venue in Mexico.

The 2022 CANENA Council meeting will be held in conjunction with the 2022 AGM on February 24, 2022.

9.0 **OTHER BUSINESS**

None.

10.0 **ADJOURNMENT**

The meeting adjourned at approximately 5:00, PM, ET.

Exhibits (2)
2020 End of Year Financial Report
2021 Budget

CANENA
Balance Sheet as of December 31, 2020

ASSETS	\$ US
Bank - SunTrust	151,823
Due from Electro-Federation	-
TOTAL ASSETS	151,823
LIABILITIES	
Deferred 2021 membership	44,856
Deferred 2021 AGM registrations	-
Due to NEMA	-
Due to EFC	-
Due to ANCE	5,000
	<u>49,856</u>
EQUITY	
Retained earning - Previous year	98,548
Current earnings	3,420
Reserve fund as of December 31, 2020	<u>101,968</u>
LIABILITIES AND EQUITY	151,823
	-

1/25/2021

CANENA - JAN 1, 2020 - DEC 31, 2020.xlsx

Exhibit (1) 2020 End of Year Financial Report (Page 2 of 2)

CANENA Income Statement December 31, 2020		11/30/2020	\$ US
Reserve fund - December 31, 2019			98,548
INCOME			
2020 Individual memberships			14,250
2020 Company memberships		Eaton	2500
		Rockwell	2500
		Goodman	2500
		Hubbell	2500
		ABB	3500
		CANAME	2500
			<u>16,000</u>
2020 Association memberships		ANCE	3500
		AHRI	2500
		CSA	3500
		UL	3500
			<u>13,000</u>
Total membership dues			<u>43,250</u>
2020 Annual General Meeting and conference:		Registrations	-
		AGM Sponsorships	-
			<u>-</u>
Total income			<u>43,250</u>
EXPENSES			
2020 AGM expenses			-
		CVENT	4,754
		Credit card and bank services charges	2,711
		Registrar and accounting services provided by EFC	8,000
		Secretariat expenses by NEMA	18,381
		Registrar services provided by EFC	5,000
		Insurance	984
		Meeting expenses	-
		Miscellaneous	-
			<u>39,830</u>
		12/31/2020	<u>3,420</u>
Current year surplus/(deficit)			<u>3,420</u>
Reserve fund as of December 31, 2020			<u>101,968</u>

1/25/2021

CANENA - JAN 1, 2020 - DEC 31, 2020.xlsx

Exhibit (2) 2021 BUDGET

CANENA Operations Activity (December 31, 2020)		2019 Closeout	Budget 2020	End of Dec 2020	2020 EOY Forecast	Proposed 2021 Budget	Proposed 2022 Budget	Proposed 2023 Budget
		\$ US	\$ US	\$ US	\$ US	\$ US	\$ US	\$ US
Reserve Fund - Beginning of Year		82,561	98,548	98,548	98,548	107,475	106,175	119,555
INCOME								
Individual memberships		28,291	27,500	14,757	14,757	23,000	15,000	15,000
Company memberships								
	Eaton	2,500	2,500	2,500	2,500	2,500	2,500	2,500
	Mersen Canada	0	2,500	0	0	2,500	2,500	0
	Goodman	2,500	2,500	2,500	2,500	2,500	2,500	2,500
	Rockwell	0	2,500	2,500	2,500	2,500	2,500	0
	Universal Electric	0	2,500	0	0	2,500	2,500	0
	Hubbell	2,500	2,500	2,500	2,500	2,500	2,500	2,500
	ABB	2,500	2,500	3,500	3,500	2,500	2,500	2,500
	CANAME	2,500	2,500	2,500	2,500	2,500	2,500	2,500
	Sub-total	12,500	20,000	16,000	16,000	20,000	20,000	12,500
Association memberships								
	CSA	3,500	3,500	3,500	3,500	3,500	3,500	3,500
	AHRI	3,500	3,500	2,500	2,500	3,500	3,500	0
	ANCE	4,500	3,500	3,500	3,500	3,500	3,500	3,500
	UL	3,500	3,500	3,500	3,500	3,500	3,500	3,500
	Sub-total	15,000	14,000	13,000	13,000	14,000	14,000	10,500
Total membership		55,791	61,500	43,757	43,757	57,000	49,000	38,000
Annual General Meeting								
	Registrations	20,605	0	0	0	0	23,000	30,000
	Sponsorships	5,500	1,000	0	0	0	0	0
	Sub-total	26,105	1,000	0	0	0	23,000	30,000
Total Income		81,896	62,500	43,757	43,757	57,000	72,000	68,000
EXPENSES								
AGM 2021 expenses		0	0	0	0	7,000	0	0
AGM 2022 expenses		20,025	23,000	0	0	10,000	16,000	0
AGM 2023 expenses		0	0	0	0	0	0	30,000
CVENT		8,888	4,000	4,754	4,754	4,000	5,020	5,020
Credit card and bank services charges		2,872	2,800	2,711	2,711	2,800	2,800	2,800
Controller services provided by EFC		8,000	8,000	8,000	8,000	8,000	8,000	8,000
Registrar services provided by ANCE		0	5,000	0	0	5,000	5,000	5,000
Secretariat expenses by NEMA		8,793	7,800	8,381	8,381	8,500	8,500	8,500
Insurance		984	1,000	984	984	1,000	1,000	1,000
CANENA ExCo meeting in Mexico		0	1,300	0	0	1,300	1,300	1,300
NEMA Communication services		10,000	5,000	10,000	10,000	10,000	10,000	10,000
Miscellaneous		632	700	0	0	700	1,000	1,000
Total Expenses		60,194	58,600	34,830	34,830	58,300	58,620	72,620
Current year surplus/(deficit)		21,702	3,900	8,927	8,927	-1,300	13,380	-4,620
Reserve Fund at End of Period		104,263	102,448	107,475	107,475	106,175	119,555	114,935