



Consejo de Armonización de Normas Electrotécnicas de las Naciones de las Américas
Council for Harmonization of Electrotechnical Standards of the Nations of the Americas

March 9, 2021

CANENA EXECUTIVE COMMITTEE MEETING MINUTES

MEETING: CANENA ExCo

DATE: Thursday, February 25, 2021

PLACE OF MEETING: Microsoft Teams meeting
9:00 AM – 3:00, PM, ET

JOIN (computer or mobile app) [Click here to join the meeting](#)

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Phone Conference ID: 564 654 925#
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VOTING MEMBERS PRESENT:

Benjamin, Guy.....ABB Installation Products Ltd.—VP Canada
Desilets, Pierre.....Leviton Mfg. of Canada—Treasurer
Harris, Donald.....Northern Cables—Member-at-Large Canada
Ricárdez Barberá, Jesús.....Nacional de Conductores—Member-at-Large México
Rosales, Juan.....Mabe México—VP México
Steinman, Greg.....ABB Installation Products, Inc.—VP USA
Ulemek, Svetlana.....BURNDY LLC—Member-at-Large USA
Yarza, Julian.....Hubbell de México—Council President

VOTING MEMBERS ABSENT:

None.

NON-VOTING MEMBERS PRESENT:

Davis, Valara.....UL—SDO Rep. & Audit Committee Chair
Hernandez, Luis Ivan.....ANCE—SDO Rep. & Registrar
Humphries, Mark.....CSA Global—SDO Rep. & Operations Chair
Nava, Rafael.....Mabe México—Ambassador-at-Large

GUEST:

Camacho, Maria de Jesus.....ANCE
Chopra, Gurvinder.....EFC—Controller Representative
Cusmariu, SanduViscor Leviton
Humphries, Mark.....CSA Group—Chair, Operations
Máximo, Juan Manuel LeónConductores Monterrey
Rood, SteveLegrand, North America—Chair, Marketing &
Communications
Solis, Joel.....NEMA—Secretary General

PRESIDING OFFICER: Julian Yarza

1.0 ADMINISTRATION

1.1 Welcome Members and Guest

President Julian Yarza called the meeting to order at approximately 9:00 AM, ET. Members and guest introduced themselves.

1.2 Quorum Determination

The committee consists of eight (8) voting members, requiring at least five (5) to be present to constitute a quorum to conduct business.

ACTION: To determine a quorum.

Discussion: Of the eight (8) voting members, eight (8) were present constituting a quorum to conduct business.

1.3 Review of Antitrust & Meeting Guidelines

The Secretary General provide an overview of the CANENA Antitrust and Meeting Guidelines.

1.4 Agenda Review and Approval

ACTION: To approve the agenda.

DISCUSSION: It was noted that Pierre Desilets and Svetlana Ulemek would need to depart the meeting early. A motion was made by Pierre Desilets, seconded by Jesús Ricárdez, and

VOTED: To approve the agenda as modified to accommodate the Treasurer’s schedule.

1.5 Approval of Minutes

The last meeting of the committee was held on December 1, 2020 and circulated to members on December 10, 2020.

VOTE: To approve the minutes of the December 1, 2020 meeting dated December 10, 2020.

Discussion: A motion was made by Guy Benjamin, seconded by Pierre Desilets, and

VOTED: To approve the minutes of the December 1, 2020 meeting dated December 10, 2020.



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1.6 ExCo Timeline Review

ACTION: For the Secretary provided an update of the ExCo Timeline.



CANENA ExCo
Timelines(2021).pdf

Discussion: The Secretary provided an overview of the ExCo Timeline. Regarding the MOA between EFC and CANENA, the Secretary is to bring the MOA up to date as needed and provide it to Guvinder Chopra for approval.

ACTION: For the Secretary is to bring the MOA up to date as needed and provide it to Gurvinder Chopra for approval.

2.0 ACTIONS FROM PREVIOUS MEETINGS

Action items assigned to the Secretary were reported in the December 10, 2020 meeting minutes.

3.0 CANENA OFFICERS AND NOMINATIONS

In accordance with the CANENA By-Laws, the Council shall elect the President, the Treasurer, and the country Members-At-Large. The term of office shall span two successive Ordinary Council meetings. They may be re-elected for not more than two successive terms. Newly elected officers shall take office on the first day of the month following the Council meeting at which they were elected.

- The Council shall acknowledge the appointments for country Vice-President.
- The Secretariat shall be assigned for a period of time congruent with that of the elected officers and may be reassigned to the same organization for successive terms. Appointment of the Secretary-General and designation of the Secretariat shall be subject to approval by the Council.

ACTION: To endorse the following nominations for acknowledgement or approval for the term of office spanning March 1, 2021 span two successive Ordinary Council meetings:

3.1 President

Mexico Vice President Julian Yarza was nominated as CANENA President on December 5, 2016 and will complete his second and final term on February 28, 2021. CANADA request endoresement of Vice President, Guy Benjamin, for consideration as President beginning on March 1, 2021 by the CANENA Council.

VOTE: To endorse the nomination of Guy Benjamin as CANENA President for consideration by the CANENA Council at its February 25, 2021 meeting.

Discussion: A motion was made by Greg Steinman, Seconded by Pierre Desilets, and

VOTED: To endorse Guy Benjamin as CANENA President for consideration by the CANENA Council at its February 25, 2021 meeting.

3.2 Treasurer

CANADA Treasurer Pierre Desilets was nominated on March 1, 2019 and will complete his first term on February 28, 2021. The Treasurer may be re-elected for not more than two successive terms.

VOTE: To endorse the nomination of Pierre Desilets to serve for a second and final term as CANENA Treasurer for consideration by the CANENA Council at its February 25, 2021 meeting.

Discussion: A motion was made by Guy Benjamin, seconded by Don Harris and Juan Rosales, and

VOTED: To endorse the nomination of Pierre Desilets to serve for a second and final term as CANENA Treasurer for consideration by the CANENA Council at its February 25, 2021 meeting.

3.3 CANADA Member-at-Large

CANADA Member-at-Large Don Harris will complete his second and final term on February 28, 2021. CANADA nominates Sandu Cusmariu (Viscor Leviton) to serve as CANADA Member-at-Large beginning on March 1, 2021.

VOTE: To endorse the nomination of Sandu Cusmariu as CANENA Member-at-Large for consideration by the Council at its February 25, 2021 meeting.

Discussion: A motion was made by Pierre Desilets, seconded by Don Harris, and

VOTED: To endorse the nomination of Sandu Cusmariu as CANENA Member-at-Large for consideration by the Council at its February 25, 2021 meeting.

3.4 Mexico Member-at-Large

Mexico Member-at-Large Jesús Ricárdez will complete two successive terms on February 28, 2021 and may not stand for another term. On February 20th, Mexico's Vice President reported on the nomination of Juan Manuel Máximo León (Technical Manager, Conductores Monterrey). Attached is his CV and endorsement by Hugo Gómez, CANAME President.

VOTE: To endorse the nomination of Juan Manuel Máximo León as CANENA Member-at-Large for consideration by the Council by letter ballot and to be discussed at today's Council meeting under "Other Business".



CV Juan



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Discussion: A motion was made by Guy Benjamin, seconded by Juan Rosales, Pierre Desilets and Jesús Ricárdez, and

VOTED: To endorse the nomination of Juan Manuel Máximo León as CANENA Member-at-Large for consideration by letter ballot at February 25, 2021 Council meeting.

3.5 Secretariat & Secretary General

The Executive Committee shall designate the organization to serve as Secretariat and designate the Secretary-General to provide the necessary administrative support to, subject to approval by the Council. The Secretariat and Secretary General shall be assigned for a period congruent with that of the

elected officers and may be reassigned to the same organization for successive terms.

VOTE: To reaffirm the appointment of NEMA as Secretariat and Joel Solis as Secretary General for consideration by Council at its February 25, 2021 meeting.

Discussion: A motion was made by Greg Steinman, seconded by Jesús Ricárdez, and

VOTED: To reaffirm the appointment of NEMA as Secretariat and Joel Solis as Secretary General for consideration by Council at its February 25, 2021 meeting.

3.6 CANADA Vice President

Canada submits the appointment of Don Harris to the position of CANADA Vice President starting on March 1, 2021, replacing Guy Benjamin.

ACTION: To acknowledge the appointment of Don Harris as country Vice-President and report the appoint to Council at its February 25, 2021 meeting.

Discussion: The committee welcome Don Harris as next Canada Vice President.

3.7 Mexico Vice President

Mexico submits the appoint of Jesús Ricárdez to the position of Mexico Vice President starting on March 1, 2021, replacing Juan Rosales. Attached is his CV and endorsement by CANAME President Hugo Gómez.

ACTION: To acknowledge the appointment of Jesús Ricárdez as country Vice-President and report the appoint to Council at its February 25, 2021 meeting.

Discussion: The committee welcomed J Jesús Ricárdez as the next Mexico Vice President.



Curriculum JRB
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4.0 **SECRETARY REPORT**

J. Solis

4.1 **Non-Profit Organization Directors and Officers Liability**

CANENA's 3-year insurance policy for non-profit organization directors and officer liability and employment practices liability with the Travelers Indemnity Company through Rust Insurance Agency is set to expire on March 28, 2021. The limit of liability and wrongful employment practices liability is \$1,000,000 at a cost of \$984 per year. The Secretary, in coordination with the Treasurer and Controller, has provided Rust Insurance the necessary underwriting information for continuation of coverage.

On February 23rd, Sue Prak of Rust Insurance provide a 3-year quote of \$1,105 per year, a \$121 annual increase from current policy.

VOTE: To approve continuation of D&O liability and employment practices liability insurance policy with Travelers.

Discussion: A motion was made by Guy Benjamin, seconded by Don Harris, and

VOTED: To approve continuation of D&O liability and employment practices liability insurance policy with Travelers.

4.2 **State of Delaware Annual Report Filing**

CANENA, having been incorporated in the state of Delaware, is required to file an annual franchise tax report electronically on or before March 1, of every year. The cost for filing electronically is \$97.

ACTION: To note the Secretary having electronically filed CANENA's annual report.

4.3 **Status of Project Initiation Requests**

Discussion: The Secretary General reported that the status of project initiation request are located on the CANENA website.

4.4 **THC Chair Appointments**

THC23E, Ground Fault Circuit Interrupters

THC23E Secretary Zijun Tong requests approval of John Brower (Electronic Engineering Manager, Hubbell Inc. Wiring Systems) to replace Chair Joe DeBartolo (Hubbell). The THC is responsible for developing a trinational standard for GFCI devices (UL 943, CSA C22.2 No. 144.1, NMX-J-520-ANCE.

ACTION: To approve John Brower as the next chair of THC23E.

Discussion: It was asked for the General Secretary to ensure the THC approved the nomination of the chair. A motion was made by Juan Rosales, seconded by Svetlana Ulemek, and

VOTED: To approve John Brower as the next THC23E Chair.

Note: The General Secretary confirmed on 3/2/2021 with THC23E Secretary that John Brower was approved by the THC to serve as chair.

4.5 THC 121B, Busways

THC 121B Chair Carl Schneider has been unresponsive to emails from Secretary Zijun Tong concerning project for UL 857/CSA C22.2 No. 27/NMX-J-148-ANCE, Busways. The unresponsiveness negatively impacted SDO's schedule for progressing the proposals sent to the THC on 8/25/20, with comments due 9/9/20.

To address the situation, the Secretary General met with THC 121B Chair Carl Schneider, Secretary Zijun Tong and NEMA Industry Director Marc Neufcourt. The Chair apologized for not being as attentive to emails regarding the on-going work of THC 121B, Busways. He noted that the proposals under consideration were submitted by him and Robert Osborn (UL) and that none of the THC members have provided comments. He agreed to go forward with submitting his comments to Secretary Tong shortly for submission to the SDOs.

In closing, it was noted that the committee needs to progress its work in a timely manner, understanding the SDOs have an internal schedule for performing the work and need to efficiently allocate staff time and resources. The Secretary General recommended to maintain the current Chair. A compelling case for doing so is that he is able to vocalize a vision of restructuring the standard in order to improve the clarity of the text which had become muddled as a result of undertaking alignment with IEC standards, providing a direction for future work of the THC.

Discussion: It was support Carl Schneider as THC 121B Chair.

4.6 THSC 20 Building Wire, Request to Remove Photovoltaic Cable

On February 12, 2021, EFC informed the Secretary of EFC pulling out of the harmonization project of PV Wire (CSA 22.2 No. 271, NMX-J-733-ANCE) which was submitted in 2019.

ACTION: Determine course of action.

Discussion: Gurvinder Chopra presented EFC’s rational for “Removing” Photovoltaic Cable as a harmonization project, approved in 2016. It was agreed for the General Secretary to process the request.

ACTION: For the Secretary General to initiate the PHR approval process for PV wire removal as requested by EFC. (Note: EFC to provide rational for request.)

Note: PHR Approval Process initiated on 3/2/2021.

4.7 Events on the Horizon

WTO Conformity Assessment Provisions for Digital Services

Digital services are growing ever more pervasive. There is a need to consider CA approaches that provide the flexibility to establish appropriate services-related deliverables that meet unique and emerging needs. ANSI has created a task group to develop a policy position to provide flexibility to services-related deliverables, to include providers.

ACTION: For information.

Pervasive Technology such as Cybersecurity and AI

Services, particularly digital services, are not static; they are constantly changing. Patching and software updates can result in “noncompliance”, requiring additional rounds of conformity assessment thereby increasing costs and time to market. Pressures to assure the security of internet-connected devices have led to a series of national and regional initiatives to develop standards or technical specifications which may not be consistent with international standards and associated conformity assessment requirements. Handling access to data and related liability issues is an important consideration. ANSI has formed a task groups to develop a policy position that suggests/addresses risk management control mechanisms that could be applied as a means of minimizing repeated rounds of conformity assessment.

ACTION: For information.

Discussion: There was agreement that cyber security and artificial intelligence are legitimate topics for discussion, but no action is required for now.

ACTION: To request Market & Communication Committee to study whether IOT and Cyber standard developers should consider CANENA as a venue for harmonization, perhaps as a study.

Batteries

During a conference call with Quebec Hydro, they presented plans to scale up mining of critical minerals and lithium to an industrial scale to satisfy regional needs for solid-state battery cell production. Recently, GM announced that it was moving towards an all-EV future by 2035.

ACTION: Is there a need to undertake harmonization effort for batteries.

Discussion: It was asked for the General Secretary to reach out to NEMA's 3SB to see if there are any opportunities for harmonization.

ACTION: For the General Secretary to contact NEMA 3SB about harmonization efforts.

COPANT Annual Meeting

Copant Secretary Kory Eguino has invited CANENA to attend the April 19-20 COPANT 2021 Virtual Week Meeting. A written report is asked to be sent by April 5th.

- April 19
 - Workshop 1: SDGs, Standards and Technical Regulations
 - Workshop 2: Best Practices of standards bodies in response to COVID
- April 20
 - Networking Meeting
 - General Assembly
- April 21
 - Board of Directors Meeting
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ACTION: To assign Marketing and Communication Committee to prepare a CANENA Report to COPANT. Appointed Ambassador-at-Large Rafa Nava to serve as CANENA delegate to COPANT.

5.0 TREASURER'S REPORT

5.1 2020 Budget End of Year Report & 2021-2024 Budget Forecast P. Desilets

Treasurer Pierre Desilets, in coordination with Ekaterina Lutovinova (Comptroller), will report on the 2020 end of year financial report and 2021 Budget. A copy of the report dated January 25, 2021 was provided to Audit Committee Chair Valara Davis.

ACTION: For information only.

Discussion: The Treasurer reported on the 2020 CANENA finances and provided a responds to previously posed question by responding to the following:

1. Negative values are shown with a negative sign for clarity.
2. AHRI is participating at the \$2,500 Company Membership level.
3. "Corporate membership" changed to "membership and sponsorship" due to lack of space.
4. Request that ANCE invoice CANENA in December for Registrar Services provided through the year for simplicity of accounting.
5. The 2021 budget is not contained into the package attached.

He closed by stating that expense lines attributed to a contractual agreement to include a note to that effect and touched on the repatriation of the receivables and payables function.

ACTION: To form a task group consisting of Pierre Desilets (Chair), Valara Davis, Guy Benjamin, Don Harris and Joel Solis to review the bylaws to address a situation where the Treasurer is not available to perform the Treasurer duties and to determine the level of reserves based on expenses.

5.2 Auditor's Report

V. Davis

Audit Committee Chair to provide the Auditor's report for the previous year and the budget for the current year

VOTE: To approve the Auditor's report for confirmation by the CANENA Council and actions taken since the last Council meeting.

Discussion: Audit Chair Valara Davis reported that the deferred 2021 membership income is higher, likely the result of travel restrictions imposed in 2020. A motion to was made by Don Harris, seconded by Greg Steinman and Jesús Ricárdez, and

VOTED: To approve the 2020 end of year financial report and for ANCE to issue invoice CANENA for Registrar services around November/December.

Regarding the 2021 CANENA budget, a motion was made by Don Harris, seconded by Svetlana Ulemek and Jesús Ricárdez, and

VOTED: To approve the 2021 budget presented.

6.0 PLANNING COMMITTEE

L.I. Hernandez

DGN Director General Alfonso Guati was extended an offer to present during the 2021 CANENA Caucus meeting to provide an overview of Mexico's regulation to implement its National Quality Infrastructure Law, starting at 3:30 PM, ET. The goal is to inform CANENA members of the impending regulation to implement the law, previously referred to as the "Reglamento de la LIC", by sharing his perspective of the impact it may have on the electrical and appliance industry sectors, the standards developing organization and conformity assessment bodies to ensure compliance is achieved with minimal disruptions. The DGN Director General has agreed to provide introductory remarks and then turn over the presentation to DGN Director Mr. Juan Carlos RIVERA. DGN Director Juan Carlos is the secretary of the Mexican National Committee, is responsible for technical regulations related to electrotechnical issues.

ACTION: To receive a report from the Planning Committee Chair.

Discussion: Luis Ivan Hernandez reported that Mr. Alfonso Guati has confirmed his willingness to present to the CANENA Council. Members will be given an opportunity to ask questions. The presentation will focus on the structure of the new law. He noted that the regulation to implement the law is expected to be published in March for public consultation, with an implementation date to be effective in June.

7.0 OPERATIONS COMMITTEE

M. Humphries

ACTION: To receive a report from the Operations Committee Chair.

Discussion: Chairman Mark Humphries reported having set a tentative date for the committee's next meeting which will depend on having enough agenda items to warrant a meeting. He is reviewing a discussion item from Valara Davis and will decide whether to hold meeting.

8.0 2020 REGISTRAR REPORT

L.I. Hernandez

ACTION: To receive a report from the Registrar.

Discussion: Registrar Luis Ivan Hernandez provided the 2020 Registrar report.

9.0 MARKETING COMMUNICATIONS COMMITTEE REPORT

S. Rood

ACTION: To receive a report from the Marketing Communications Committee.

Discussion: Chairman Steve Rood provided an overview the NEMA statement of work (SOW) concerning communication support in 2021. NEMA's Communications is to provide 40 hours of time at a fix rate of \$164 per hour, not to exceed \$6,560. A motion was made by Greg Steinman, seconded by Jesús Ricárdez, and

VOTED: To approve the communication SOW for 2021.

Regarding the use of social media, specifically the use of LinkedIn, NEMA provided a proposed SOW for consideration by the Communication and Marketing Committee which was presented at a meeting held the prior week. The committee was concerned with the cost and was able to reduce it by 40% by starting the work later in the year. The committee reviewed a revised proposal earlier in the week but was not able to achieve a consensus. At issue was whether the value of the social media is commensurate with the cost, whether postings needed to be weekly or monthly, or whether those on LinkedIn are already associated with a national trade association. Given that the primary use of social media is let the stakeholder community know CANENA exist, one suggestion was to let the Communications and Marketing Committee post the CANENA annual report used to communicate on CANENA annual activities to IEC and COPANT to LinkedIn. During discussing, it was noted that CANENA needed to move to digital communication as the next generation of engineers will be make use of social media.

ACTION: For the Communications and Marketing Committee to reexamine the NEMA proposal with the aim of reporting back with an alternative quote which lowers the overall cost. Will need NEMA to set up the page design and significantly reduce the cost for providing content.

10.0 AMBASSADOR-AT-LARGE REPORT

R. Nava

ACTION: For the Ambassador-at-Large Mr. Nava to report.

Discussion: Ambassador-at-Large Mr. Nava provided a report on regional trade activity.

11.0 CANENA 2017 STRATEGIC PLAN

No update reported.

12.0 FUTURE MEETING

ACTION: Schedule the next meeting.

The next meeting of the committee is scheduled for:

Thursday, May 13, starting at 10:00 AM, ET to Noon by conference call.

13.0 OTHER BUSINESS

None.

14.0 ADJOURNMENT

The meeting adjourned at approximately 3:30 PM, EST.