

MINUTES

Meeting Name [CANENA-EX] CANENA EXECUTIVE COMMITTEE

Meeting Place Microsoft Teams meeting

Date & Time Tuesday, September 21, 2021, 10:00 AM - 12:00 PM EDT

Presiding Officers Guy Benjamin

<u>Members</u>	ABB Installation Products Ltd.	Benjamin, Guy
	ABB Installation Products, Inc.	Steinman, Greg
	ALERT INNOVATION	Ulemek, Svetlana
	ANCE, A.C.	Hernandez, Luis Ivan
	ANCE, A.C.	Jimenez, Maria de Jesus
	Conductores Monterrey S.A. de C.V.	Máximo León, Juan
	Manuel	
	Electro-Federation Canada	Chopra, Gurvinder
	Legrand, North America	Rood, Steve
	Leviton Manufacturing of Canada Ltd.	Desilets, Pierre
	Mabe México, S. De R. L. De C. V.	Nava Uribe, Rafael
	Nacional de Conductores Eléctricos, S. A. de C. V.	Ricárdez
	Barberá, Jesús Martín	
	Northern Cables Inc.	Harris, Donald
	Servicios y Soporte Regulatorio SSR, SA de CV	Yarza, Julián
	Underwriters Laboratories Inc.	Davis, Valara
	Viscor, a Leviton Company	Cusmariu, Sandu

<u>Members Absent</u>	CSA Group	Humphries, Mark
	Ingersoll Rand	Hansen, Bill

<u>Others</u>	NEMA	Solis, Joel
----------------------	------	-------------

<u>NEMA Staff</u>	Joel Solis
--------------------------	------------

1 Call to Order and Review of NEMA Meeting Guidelines

The meeting will be called to order. The Guidelines for Conducting NEMA Meetings govern this meeting.

President Guy Benjamin called the meeting to order at approximately 10:00 AM, welcoming members and guest.

2 Roll Call/Quorum

A roll call will be conducted and a quorum confirmed or determined not to be present.

It was determined that there was a quorum.

3 Review and Approve Agenda

The draft agenda will be reviewed and submitted for approval. Members are invited to make proposals for new agenda items at this time.

The agenda was approved as amended.

New agenda item 7., Consideration of THS/THSC response and its rational to SDO proposals under consideration.

4 Minutes

The minutes of the previous meeting will be reviewed



2021-05-13 -
Minutes - CANENA-E

The minutes of the 13 May 2021 CANENA ExCo meeting were approved.

5 Members Update

The Secretary General asked members to review the committee roster and to provide him with any changes.

6 Business

Business items to be discussed:

6.1 ExCo Timeline Review

The Secretary provided an overview of the timeline. It was asked to place social media update to the timeline.

6.2 Actions from previous meeting

- CANENA EFC MoA

Discussion: Gurvinder Chopra asked that the MoA be resent.

ACTION: For the Secretary to resend the MoA to Gurvinder Chopra, and once signed, to submit it to President Guy Benjamin for countersignature.

Note: The MoA has been signed by EFC and countersigned by CANENA President Guy Benjamin and sent to Gurvinder Chopra on October 4th, 2021.



CANENA_ByLaws
(Rev2017Nov24-Ed2)

- Task Group to revise By-Laws, Treasurer's duties, and reserve level.

Discussion: The Secretary provided an overview of the proposed changes to the CANENA By-Laws to address the duties of the Treasurer, annual fees, operating reserves, and special reserves. It was agreed to issue a letter ballot to the CANENA Vice-Presidents to approve the proposed changes to the by-laws for consideration by the CANENA Council at the next Council meeting.

ACTION: For the Secretary to issue a letter ballot to approve the amendments to the by-laws.

Note: The Secretary move the text regarding "Annual Fees" and "General Operating Reserves and Special Reserves" to Clause 5.1, Resources, which addresses the budget. Ballot was issued on 10/8.

- Lithium Battery: The Secretary reported have spoken with Steve Griffith about the automotive battery council interest in CANENA for regional harmonization. Believes the topic would be appealing to the Battery Council. It was noted that CANENA should be cautious about the area of environmental standards. ANCE noted that the Mexican government is responsible for environmental regulations, as such, there are no ANCE standards. The next step is to arrange a call with the Chair to discuss presenting at the council's November meeting.

ACTION: For the Secretary to arrange a meeting with the Battery Council and to include President Benjamin and Svetlana Ulemek. In addition, for the

Secretary to contact Mark Humphries about CSA efforts in the lithium battery safety standard area.

6.3 Treasurer's Report (P. Desilets)

Treasurer Pierre Desilets to provide a through review of the financial balance sheet and 2022 budget & fee schedule.

ACTION: For the Treasurer to clarify the membership category of AHRI, believe it should be company member, not association.



CANENA - JAN 1,
2021 - AUGUST 31, 2

6.4 Registrar Report (L. I. Hernandez)

Registrar Luis Ivan Hernandez provide a report on the status of registrations.

ACTION: For the Secretary to remove Rockwell from the CANENA landing page.

6.5 Planning Committee Report (L. I. Hernandez)

Planning Committee Chair Luis Ivan Hernandez provide an update of the 2022 CANENA AGM planning and likely venues.

After considerable discussion, it was agreed to the annual general meeting and council meeting as virtual meetings.



2021-09-21 CANENA 2022 CANENA AGM
REGISTRAR REPORT. HOTEL QUOT.pdf

ACTION: For the Planning Committee to devise a schedule for holding the AGM and Council meeting as a virtual meeting.

6.6 Operations Committee Report (M. Humphries)

Operations Committee Chair Mark Humphries was not available to provide an update of the committee's activities since the last meeting and status of a call for Vice Chair nominations.

ACTION: For the Secretary to contact Mark Humphries about scheduling a follow up meeting.

7 Other Business

It was agreed to discuss at the next meeting consideration of THC/THSC response and its rational to SDO proposals under consideration as well as the Ambassador report.



2020 CANENA
ExxCo ambassadors

8 Next Steps

ACTION: For the Secretary to schedule a teleconference meeting so that the Operations Committee can report out its activities.

9 Date and Time of Next Meetings

The next meeting is scheduled for:

Date: TBD

Time: TBE

10 Adjournment

The meeting adjourned at Noon.

For internal use only

<u>NEMALink Code</u>	CANENA-EX
<u>Submitted By</u>	Solis, Joel
<u>Submitted On</u>	10/8/2021
<u>Legal Review</u>	Enter approval date.
<u>Meeting Evaluation</u>	<u>Meeting Evaluation Link</u>
<u>Upload Location</u>	Enter upload location.