



November 28<sup>th</sup>, 2022

## CANENA EXECUTIVE COMMITTEE MEETING MINUTES

**MEETING:** CANENA ExCo

**DATE:** Monday, November 28<sup>th</sup>, 2022  
10:00am to 11:30am ET

**PLACE OF MEETING:** Online Teleconference

**PRESIDING OFFICER:** Guy Benjamin, CANENA President

<b>Members Present</b>		
Benjamin	Guy	ABB Installation Products Ltd.
Steinman	Greg	ABB Installation Products, Inc.
Jimenez	Maria de Jesus	ANCE, A.C.
Máximo León	Juan Manuel	Conductores Monterrey S.A. de C.V.
Chopra	Gurvinder	Electro-Federation Canada
Harris	Donald	Northern Cables Inc.
Ricárdez Barberá	Jesús Martín	Condumex S.A. de C.V.
Cusmariu	Sandu	Viscor, a Leviton Company
Hernandez	Luis Ivan	ANCE, A.C.
Nava Uribe	Rafael	Mabe México, S. De R. L. De C. V.
Tharp	Rusty	Diakin Comfort Technologies
Yarza	Julián	Servicios y Soporte Regulatorio SSR, SA de CV
Davis	Valara	UL Standards and Engagement
<b>Members Absent</b>		
Hansen	Bill	Ingersoll Rand
Humphries	Mark	CSA Group
Desilets	Pierre	Leviton Canada
<b>Others Present</b>		
Abbate	Daniel	NEMA

### 1.0 **ADMINISTRATION**

#### 1.1 **Welcome Members and Guest**

The meeting was called to order at 10:01am ET.

## 1.2 Quorum Determination

The committee consists of nine (9) voting members, requiring at least five (5) to be present to constitute a quorum to conduct business. A quorum was confirmed to be present.



CANENA ExCo Roster  
- Aug 2022.pdf

## 1.3 Review of Antitrust & Meeting Guidelines

The Secretary provided an overview of the CANENA Antitrust and Meeting Guidelines. The Guidelines for Conducting CANENA Meetings will govern this meeting, and participants will follow the CANENA Code of Conduct and Ethics. Members are reminded that all conversation shall be confined to technical, engineering, safety, and performance factors. Commercial considerations (warranties, guarantees, etc.) are not proper factors to be discussed.

## 1.4 Agenda Review and Approval

Addition: THC Chair Appointment - THSC 32B, Low Voltage Fuses and Fuseholders.

**MOTION**: A motion was made and seconded to approve the agenda as amended. It was unanimously approved.

## 1.5 Approval of Minutes

The last meeting of the committee was held on October 4<sup>th</sup>, 2022. No comments were received, and the minutes were determined to be approved via correspondence.



2022Oct04 CANENA  
ExCo MtgMinutes.pdf

## 2.0 ACTIONS FROM PREVIOUS MEETINGS

The Secretary provided an update on previous action items.

**ACTION**: EFC and the Canadian VP will work with the ICLP to promote CANENA projects. COMPLETE.

Coordination with ICLP is ongoing.

**ACTION**: A 30 day nomination period will be announced to the CANENA members for the CANENA Treasurer with a CV requested. COMPLETE.

The nomination period ended on November 10 with no additional nominations received.

**ACTION:** The Registrar to receive a spreadsheet of the UL participants. ACTIVE.

**ACTION:** The Secretary and President will prepare a thank you for Champion Fiberglass for their corporate membership. COMPLETE.

**ACTION:** Discuss the next term for officers around September 2022. COMPLETE.

**ACTION:** The ExCo recommendation for Pierre Desilets to become the next CANENA Audit Committee Chair will be added as an agenda item for February 2023 CANENA Council meeting. COMPLETE

**ACTION:** An agenda item for the February 2023 CANENA Council meeting to discuss all open officer positions. COMPLETE.

**ACTION:** The Secretary will add a Membership structure agenda item to the February 2023 CANENA Council meeting. COMPLETE.

**ACTION:** Guy Benjamin's recommendation to be added to the February 2023 CANENA Council agenda. COMPLETE.

**ACTION:** Secretary to confirm a response from NEMA on the Luminaires (Retrofits) project as soon as it is available. ACTIVE.

**ACTION:** Secretary to request that THC 23A review the naming convention of all the THSCs under their purview with the goal of clarification. ACTIVE.

CANENA Secretary to confirm the Chair and Members of THC 23A are ok with the proposed changes.

The CANENA website and the NEMA database would need to be changed. The CANENA Operations Committee needs to address the name change as well once it is approved by the CANENA ExCo.



CANENA THSC 23A-  
Clarification of Names

### 3.0 **CANENA IEC REPORT**

G. Benjamin

CANENA President Guy Benjamin reported on the IEC meetings in San Francisco, most notably the TRI-NAT and Strategic Management Board

meetings. Mr. Benjamin highlighted his brief discussions with Central and South American delegations.

#### 4.0 **CANENA AGM FREQUENCY**

D. Abbate

The ExCo discussed the frequency of the CANENA Annual General Meeting. Members thought the AGM should be held in 2024, followed by 2026, 2028, 2030, etc. It would then be called the CANENA General Meeting. Another thought was to have the meeting be in odd years to coincide with the CANENA President term. The Secretary noted the CANENA Council meeting will still be held at least once per year, virtually if needed.

**MOTION:** A motion was made and seconded to set the CANENA General Meetings to occur in even years, starting in 2024. It was unanimously approved.

**ACTION:** CANENA General Meeting frequency item to be added to the CANENA Council Agenda for February 2023.

The ExCo discussed a proposal to have Guy Benjamin's next term as CANENA President, as a onetime exception to the traditional two year term, be for three years to align with the even year CANENA General meetings.

**MOTION:** A motion was made and seconded to have Guy Benjamin's next term, as a onetime exception to the traditional two year term, be for three years to align with the even year CANENA General meetings.

6 affirmative  
0 negative

The motion was approved.

**ACTION:** The President's onetime term extension to be added to the CANENA Council Agenda for February 2023.

#### 5.0 **CANENA STRATEGIC DISCUSSION**

The ExCo skipped this item but will discuss it at a future meeting.

1. Product focus: Electrification, cybersecurity, photovoltaics, household appliances, power transformers, electric mobility, power over ethernet, installation instructions.
2. Geographic Expansion: Targeting participants from additional countries. Harmonization projects with additional countries. Offer CANENA projects to

other countries? Ask other countries to join CANENA, example being Costa Rica.

3. Succession planning: How best to bring in younger and new participants and organizations. Partner with other programs? CANENA build its own? Promoting CANENA value and benefits. Focus on small and mid-sized organizations. Mentoring program.
4. IEC requirements and standards influence: North, Central, South American IEC bloc, for example.
5. Projects other than product safety.

## 6.0 **COMMITTEE REPORTS**

### 6.1 **TREASURER'S REPORT**

P. Desilets

Treasurer Pierre Desilets was not in attendance during this meeting.

**ACTION:** The Treasurer to prepare a budget closeout in January 2023 for the Audit Committee to review.

### 6.2 **AUDITOR'S REPORT**

V. Davis

Audit Committee Chair noted the group will meet in January 2023 to close out the previous year's budget.

**ACTION:** Valara David to setup a meeting once the closeout is received from the CANENA Treasurer.

### 6.3 **PLANNING/ANNUAL GENERAL MEETING REPORT**

L.I. Hernandez

The CANENA Planning Committee provided a planning update on the 2023 AGM.



2023 CANENA

Annual General Meeting



2022-11-28 2023

M. Humphries

### 6.4 **OPERATIONS COMMITTEE**

There was no report provided.

**ACTION:** Valara Davis to work with Mark Humphries to convene a meeting of the Operations Committee.

## 6.5 REGISTRAR REPORT

L.I. Hernandez

A report from the Registrar was provided.



2022-11-03 ROSTER  
2022.xlsx



2022-11-28 CANENA  
REGISTRAR REPORT.ppt

## 6.6 MARKETING COMMUNICATIONS COMMITTEE REPORT

D. Abbate

**ACTION:** Guy Benjamin to provide a brief note for the December CANENA Connects regarding the CANENA sponsorship to the IEC General meeting.



CANENA Connects  
December 2022 Issue

## 6.7 AMBASSADOR-AT-LARGE REPORT

B. Hansen and/or R. Nava

**ACTION:** Greg Steinman to try and contact Bill Hansen to determine his participation status.



2022 CANENA ExCo  
ambassador report 2

## 7.0 FUTURE MEETING

The next meeting will be Tuesday, February 21, 2022 in Mexico City, MX.

## 8.0 OTHER BUSINESS

### A. THC Chair Appointment - THSC 32B, Low Voltage Fuses and Fuseholders

THSC 32B Secretary Zijun Tong requests approval of new officers for the committee:

New Chair: Chris Miller, Littelfuse  
New Vice-Chair: Danish Zia, UL Solutions

The THC is responsible for many trilateral standards projects, several of which are listed below:

- CSA C22.2 No. 248.1, UL 248-1, NMX-J-009-248/1-ANCE
- CSA C22.2 No. 248.2, UL 248-2, NMX-J-009/248/2-ANCE
- CSA C22.2 No. 4248.4, UL 4248-4, NMX-J-009-4248/4-ANCE
- CSA C22.2 No. 248.12, UL 4248-12, NMX-J-009/248/12-ANCE

**MOTION:** A motion was made and seconded to approve the new officers for THSC 32B. It was unanimously approved.

**B. CANENA Treasurer**

**MOTION:** A motion was made and seconded to approve the nomination of Todd Hamden as the next CANENA Treasurer. It was unanimously approved.

**ACTION:** The Treasurer position will be added to the next CANENA Council agenda.

**9.0 ADJOURNMENT**

**MOTION:** A motion was made and seconded to adjourn the meeting at 11:29am ET. It was unanimously approved.

Submitted by:	Danny Abbate	November 28 <sup>th</sup> , 2022
Reviewed by:	Bez Stern	November 28 <sup>th</sup> , 2022