



Consejo de Armonización de Normas Electrotécnicas de las Naciones de las Américas
 Council for Harmonization of Electrotechnical Standards of the Nations of the Americas

February 21st, 2023

CANENA EXECUTIVE COMMITTEE MEETING MINUTES

MEETING: CANENA ExCo

DATE: Tuesday, February 21st, 2023
9:00am to 5:00pm CT

PLACE OF MEETING: Maria Isabel Sheraton Hotel
(In person and online) Paseo de la Reforma 325, Cuauhtémoc, 06500
Ciudad de México, CDMX, Mexico

PRESIDING OFFICER: Guy Benjamin, CANENA President

Members Present		
Benjamin	Guy	ABB Installation Products Ltd.
Steinman	Greg	ABB Installation Products, Inc.
Jimenez	Maria de Jesus	ANCE, A.C.
Máximo León	Juan Manuel	Conductores Monterrey S.A. de C.V.
Humphries	Mark	CSA Group
Chopra	Gurvinder	Electro-Federation Canada
Desilets	Pierre	Leviton Canada
Harris	Donald	Northern Cables Inc.
Ricárdez Barberá	Jesús Martín	Condumex S.A. de C.V.
Cusmariu ^{**}	Sandu	Viscor, a Leviton Company
Hernandez	Luis Ivan	ANCE, A.C.
Nava Uribe	Rafael	Mabe México, S. De R. L. De C. V.
Tharp ^{**}	Rusty	Goodman
Davis	Valara	Underwriters Standards and Engagement
Members Absent		
Yarza	Julián	Servicios y Soporte Regulatorio SSR, SA de CV
Hansen	Bill	Ingersoll Rand
Others Present		
Abbate	Daniel	NEMA
Wilson	Michael	CSA Group
Hamden	Todd	Hubbell Canada

Note: ^{**} indicates remote attendance.

1.0 ADMINISTRATION

1.1 Welcome Members and Guest

The meeting was called to order at 9:01 am CT.

1.2 Quorum Determination

The committee consists of nine (9) voting members, requiring at least five (5) to be present to constitute a quorum to conduct business. A quorum was confirmed to be present.



CANENA ExCo Roster
- Aug 2022.pdf

1.3 Review of Antitrust & Meeting Guidelines

The Secretary provided an overview of the CANENA Antitrust and Meeting Guidelines. The [Guidelines for Conducting CANENA Meetings](#) will govern this meeting, and participants will follow the [CANENA Code of Conduct and Ethics](#). Members are reminded that all conversation shall be confined to technical, engineering, safety, and performance factors. Commercial considerations (warranties, guarantees, etc.) are not proper factors to be discussed.

1.4 Agenda Review and Approval

MOTION: Pierre Desilets made a motion and Jesus Martin Barberá made a second to approve the agenda as amended. It was unanimously approved.

1.5 Approval of Minutes

The last meeting of the committee was held on November 28th, 2022. No comments were received, and the minutes were determined to be approved via correspondence.



2022Nov28 CANENA
ExCo MtgMinutes.pdf

2.0 ACTIONS FROM PREVIOUS MEETINGS

Action items assigned to the Secretary were reported in the prior meeting minutes.

ACTION: The Registrar to receive a spreadsheet of the UL participants. COMPLETE.

ACTION: EFC, CSA, and the Canadian VP will work with the ICLP to promote CANENA projects. COMPLETE.

ACTION: Secretary to confirm a response from NEMA on the Luminaires (Retrofits) project as soon as it is available. ACTIVE.

ACTION: Secretary to request that THC 23A review the naming convention of all the THSCs under their purview with the goal of clarification. COMPLETE.

3.0 **CANENA THSC 23A NAMING CLARIFICATION**

D. Abbate

The Secretary reported the attached proposal has been reviewed by CANENA members.

MOTION: Pierre Desilets made a motion and Jesus Martin Barberá made a second to approve the 23A naming convention as proposed in the attached file. The motion was unanimously approved.



CANENA THSC 23A-
Clarification of Names

4.0 **CANENA THC 23B-6, Nightlights**

D. Abbate

CANENA THC 23B-6 Secretary Andrei Moldoveanu previously worked to confirm that no NEMA member currently makes products in the scope of the two harmonized standards UL 1786 / CSA spec 256.5, *Direct plug-in luminaires*, also known as Nightlights.

The ExCo discussed industry participation in this project.

ACTION: EFC Lighting and NEMA Wiring Device, and CANENA 34 members to be asked about their interest in this product. This will also be discussed at the upcoming CSA ICLP meeting in May 2023.

ACTION: The CANENA Secretary to send information to EFC and CSA with a request to review interest in Nightlights.

5.0 **CANENA WEBSITE**

D. Abbate

The Secretary led a discussion regarding the status of the CANENA website. SDO members of the CANENA ExCo noted they have already discussed options for updating the CANENA website and confirmed there is a benefit to doing so.

MOTION: A motion was made and seconded to update and modernize the CANENA website. It was unanimously approved.

ACTION: CANENA Ops and Marketing to develop a scope of work and budget for updating the CANENA website for presentation to the ExCo in Fall 2023.

6.0 CANENA PROJECT TRACKER

D. Abbate

The ExCo reviewed and discussed the relevancy and usage of the CANENA Project Tracker. Member confirmed the tracker is necessary.

ACTION: The CANENA Operations Committee to review the CANENA Tracker in conjunction with the CANENA website review. Report to be made at the next ExCo meeting.

7.0 CANENA THC COMMENTS FROM OTHER REGIONS

D. Abbate

THSC 34A received a comment was from outside the CANENA region with a proposal to change lamp leakage current measurement from RMS to Peak. The secretary reached out to the commenter for further conversation, but no response was received.

ExCo members confirmed all comments, no matter their origin, need to be addressed by the CANENA THC or THSC. If comments do not come through the process, the comments should be sent directly to the SDO publication coordinator.

ACTION: CANENA Operations Committee to check CANENA procedures on comment resolution.

8.0 CSA C22.2 No 43/ UL 496

D. Abbate

The CANENA Secretary received a request from CSA to move the CSA C22.2 No 43/ UL 496 project to CANENA TC 34.

MOTION: A motion was made and seconded to move the CSA C22.2 No 43/ UL 496 project to CANENA THC 34. It was unanimously approved.



CSA C22.2 NO. 43 -
UL 496 Lampholder -

9.0 COMMITTEE REPORTS

9.1 TREASURER'S REPORT

P. Desilets

Treasurer Pierre Desilets presented a financial closure statement for 2022 and budgetary allocation for 2023.

ACTION: CANAME needs to be added to page 2 and page 7 in place of AHRI under 2022 association memberships. Top of page 7 needs to be December 31, 2022.

MOTION: A motion was made by Greg Steinman and seconded by Don Harris to recommend the 2022 budget closeout be presented to the CANENA Council for approval with the editorials outlined during the ExCo meeting. It was unanimously approved.

The ExCo discussed placing CANENA reserve cash into an investment appropriate for a non-profit organization.

ACTION: New treasurer to work with the CANENA Secretary to determine investment options and rules for CANENA reserve cash with the help of CANENA's finance services, EFC.

ACTION: Treasurer to report to the ExCo on investment options and rules for CANENA reserve cash at the next CANENA ExCo meeting.



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2022 - DECEMBER 31

9.2 AUDITOR'S REPORT

V. Davis

The Audit Committee Chair noted a meeting will be convened following the 2023 CANENA AGM.

ACTION: A CANENA Audit Committee meeting will be set to review the 2022 closeout prior to the change in the Audit Committee Chair.

9.3 PLANNING/ANNUAL GENERAL MEETING REPORT

L.I. Hernandez

The CANENA Planning Committee provided a planning update on the 2023 AGM.



2023 CANENA
Annual General Meeti

9.4 **OPERATIONS COMMITTEE**

M. Humphries

Mark Humphries reported on discussions from the Monday, February 20th SDO meeting.

He made the following comments:

- For 2023, an updated comparison and procedure document is being developed for presentation to the ExCo.
- Training for members, chairs, and secretaries will be planned, perhaps with professional training credit being offered. Roles and responsibilities and CANENA procedures.
- Promotion of CANENA to additional Central and South American countries will be considered.
- For 2024, review of the CANENA process for efficiency and improvement.
- SDO updates should be added to future ExCo agendas.

ACTION: Valara Davis to work with Mark Humphries to convene a meeting of the Operations Committee.

9.5 **REGISTRAR REPORT**

L.I. Hernandez

Luis Ivan Hernandez provided a membership update.

ACTION: The Secretary will request all CANENA THC Secretaries to review all rosters and minutes to determine who is participating and who needs to pay their annual CANENA membership fee.

ACTION: Luis Ivan to explore Cvent to determine the software's ability to automatically identify individuals that need to pay their CANENA membership.



2023-02-21 CANENA
REGISTRAR REPORT.p

9.6 **MARKETING COMMUNICATIONS COMMITTEE REPORT**

D. Abbate

The Secretary noted the major issues and members noted a Chair is needed for the CANENA Marketing Committee. Dip Patel of Leviton was nominated as the next Chair. A call for volunteers will be made during the CANENA Council meeting.

ACTION: The Secretary to add a call for the Marketing Committee Chairmanship to the CANENA Council agenda.

9.7 AMBASSADOR-AT-LARGE REPORT

R. Nava

Rafael Nava provided an update on international standardization and trade issues of importance to CANENA.

ACTION: Greg Steinman to contact Bill Hansen to discuss CANENA membership and his role as US Ambassador.



2023 CANENA AGM
ambassador report 2

10.0 CANENA MEMBERSHIP STRUCTURE

(P. Desilets)

Pierre Desilets has started researching how the CANENA corporate membership could be restructured to provide the most value to individual companies. He plans to compare several different models, using 5, 10, 15 or 20, CANENA members.

ACTION: Pierre Desilets will set up a call with Guy Benjamin and Luis Ivan Hernandez to continue developing a proposal for the ExCo to review.

11.0 CANENA STRATEGIC DISCUSSION

The ExCo decided to form three ExCo led focus groups to develop details on what CANENA can do for the assigned areas.

Task Group 1 – Roster: Valara Davis (Chair), Greg Steinman, Don Harris, and Guy Benjamin, Rafael Nava, Luis Ivan Hernandez

- IEC requirements and standards influence: North, Central, South American IEC bloc, for example.
- Geographic Expansion: Targeting participants from additional countries. Harmonization projects with additional countries. Offer CANENA projects to other countries? Ask other countries to join CANENA, example being Costa Rica.

Task Force 2 – Roster: Mark Humphries, Gurvinder Chopra, Todd Hamden, Sandu, Juan Maximo, Jesus Ricardez, Valara Davis, Luis Ivan Hernandez (Chair)

- Product focus: Electric mobility, electrification, cybersecurity, photovoltaics, household appliances, power transformers, power over ethernet, installation instructions, etc.

Task Force 3 – The ExCo decided to keep this on future agendas but not to start work on this until 2024.

- Projects other than product safety. Sustainability Development Goals. Wellness in buildings.
- Climate Change & Electrification – The role of CANENA in the North American region was discussed. The concern was that traditionally, energy efficiency standards are outside of the scope of CANENA’s mission.

ACTION: ExCo members to think about what other types of projects could be discussed as possible CANENA endeavors.

No Task Force was started on this topic.

Succession planning: How best to bring in younger and new participants and organizations. Partner with other programs? CANENA build its own? Promoting CANENA value and benefits. Focus on small and mid-sized organizations. Mentoring program.

12.0 FUTURE MEETING

The times and places of the next meetings are:

1. Friday, May 5th, 2023 – 10:00am - 12:00pm ET. Virtual Only
2. Wednesday and Thursday, September 6 (full day) and 7 (half day), 2023. Hybrid.

Location: Toronto, Canada – CSA Group, Rexdale.

13.0 OTHER BUSINESS

Discussion of a CANENA dinner at Les Moustaches the evening of Thursday, February 23rd, 2023. 6:30pm CT.

14.0 ADJOURNMENT

The meeting was adjourned at 4:29pm CT.

Submitted by:	Danny Abbate	February 27 th , 2023
Reviewed by:	Peter Tolsdorf	March 5 th , 2023